

# Matthew Arias

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## EDUCATION

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### Loyola Marymount University, Los Angeles, CA

*Bachelor of Business Administration Candidate, Marketing*

May 2020

- *Relevant Course Work: Sports Marketing, Principles of Marketing, Rethinking the Marketplace, Business Law, Statistics, Intro Economics, Intro Statistics General Psychology, Information Tech in Organizations, Management of Information Systems*

## PROFESSIONAL EXPERIENCE

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### Student Worker Program, Loyola Marymount University, CA

2018-Present

- Fast-paced working environment where attention to detail is necessary when delivering and picking up Recycling Packages.
- Ability to take direction and work under pressure with tight deadlines is key when having to escort Recycling Packages Bins to their proper place.
- Teamwork and Leadership skills were utilized to transform workplace culture and effectiveness of job functions
- 6am shifts were required 4 days a week in order to meet hourly minimum of 20 hours per week while managing school/clubs/fraternity/projects

### Student Housing Association, Loyola Marymount University, CA

2017-2018

*Resident Advisor*

- Hosted events for and managed between 5-40 residents that prompted individual, psychological, and academic growth.
- Provided interventions for students that fostered transformative individual growth.
- Produced on/off campus resources to students such as tutors, student psychological services, and career building centers.
- Connected students to different campus and community organizations such as fraternities/sororities, multicultural clubs, and service organizations.

### Athletic Operations, Loyola Marymount University, CA

2016-2018

*Facilities and Game Assistant Manager*

- Managed a team of between 5-10 individuals to facilitate the setup, in-game activities, and take down for D1 sports events.
- Provided liaison support between sports personnel and LMU alumni and staff.
- Responsible for tracking and dispersing alumni sports tickets to VIP members and media.
- Assisted with interviewing and recruiting potential candidates

## CAMPUS & COMMUNITY INVOLVEMENT

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### Delta Sigma Phi Fraternity, CA

2017-Present

*Standards Board Chair 2018*

- Reviewed and addressed concerns of poor attendance, late payment dues, and other chapter violations.

### Latino Student Union, Loyola Marymount University, CA

2016-Present

*Resource Liaison*

- Fostered Latino and other minority community growth through bonding experiences.
- Connected incoming freshman and transfers to other clubs and organizations on campus.

## SKILLS & AWARDS

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- Proficient skills in Microsoft Word, Excel, Access, PowerPoint as well as Apple office apps and Google Apps
- Proficient in Pixlr photo editing app, social media (Snapchat/Instagram/Twitter/YouTube/Facebook/LinkedIn)

